

Applying Tabs to Your Code Book

1. Turn to the first page of the index. Carefully remove tab from sheet and place bottom of the page, with the black vertical line at the edge of the page.
2. Turn to the Annex and repeat the procedure, align the lower horizontal line of the "Annex" tab with the top horizontal line of the "index" tab.

Repeat with each tab until you reach the top of the book, then start again at the bottom with the second row.

REMEMBER, tabs hold fast on first contact!